

## **MINUTES**

**October 20, 2015 Susan Taylor Theatre Advisory Committee Meeting**

**Time: 3:30 pm**

**Location: ARHS Library Conference Room**

**Present: Aaron Stubbert, Karla Mitchell-Smith, Randy Thompson, Dale Fawthrop, Vern Miller, Steve Wells.**

**Recording Secretary: Raelene Bird**

**Absent: Joel Doucette, Andy Melanson and Don Smith, Harold Daley.**

- I. CALL MEETING TO ORDER BY Karla Mitchell-Smith.**
- II. ADOPTION OF AGENDA.**
- III. ADOPTION OF February 4th, 2015 MINUTES .**
- IV. Karla welcomed Aaron Stubbert to the committee as Co-Chair.**
- V. OLD BUSINESS**
  - a. Facebook is in limbo. Facebook is not a major job but discussions as to how it is to be structured. Looking to have a positive feeling and whether it should be open to all or set up as one way. Steve Wells stated that there is still a concern with regards to the webpage being affiliated with ARHS school. This has been one of the concerns with regards to advertising venues. Steve and Aaron have agreed to work together to try to resolve these issues along with Cheryl Ewing and Aaron Gordon.
  - b. Stage Restoration- restoration on the floors has been done but is still not ideal. Steve Wells inquired into a portable floor but the cost was approximately \$30,000.00. Suggestions were made as to inquiring into a second hand portable floor.
  - c. Signage & Promotion for upcoming events – It has been suggested that the old sign possibly be setup in an available space with in town which is visible to promote venues at the Susan Taylor Theatre. We would like to check with the Town of Amherst to see if available space is available and also with Mr. Miller to see if this would be possible.

**VI. NEW BUSINESS:**

- i. Finances:** Bank balance as of October 19, 2015 - \$5212.72  
Check with billing with regards to 100 Women Who Care and any upcoming events.
- ii. Maintenance and Tech:** Mr. Stubbert wanted to extend his gratitude with regards to a student who is very keen on setting and preparing lights in the theatre – Nick Morrison. Mr. Coleman has very little extra time to prepare for events and Nick has taken this on with recommendations from Mr. Coleman. We are very fortunate to have one of the students willing to and interested in doing this and Nick has made suggestions to Mr. Stubbert with regards to a boom lighting system at a cost of \$46,000.00. It was recommended that we have Paul Delmonte from MTA meet with us to discuss theatrical suggestions and recommendations. Dale Fawthrop is involved with Showcase productions and has spoken with Paul who has agreed to do this.
- iii. Theatre Promotion –** Andrew Melanson who has been in contact with Music Nova Scotia was not present at the meeting but it was suggested and approved that we purchase a membership at a cost of \$75.00 and try for a year. One of the issues with renting the theatre is having available caretakers. At this point Mr. Stubbert will not rent the theatre until he has booked a caretaker for that day.

**VII. NEXT MEETING – Wednesday, December 2, 2015 @ 3:30pm**

**VIII. ADJOURNMENT: Meeting was adjourned @ 5:00pm.**